

GREAT FUTURES START **HERE.**



Restroom Policy

Authorization Date: Nov 18, 2020

Policy Statement

Boys & Girls Clubs of Greater Kalamazoo is committed to providing a safe environment and enforces the following restroom policy for members, staff, volunteers, and other adults.

Guidelines and Preventative Measures

- Each Club unit has designated restrooms for members ages 5 – 18; boys and girls have separate restrooms. Gender-nonconforming members will be given the option of what bathroom they want to use and will use it by themselves for the privacy and safety of all members.
 - Staff remain outside of the bathroom while members are using them to monitor safety and handwashing. Staff should never be alone in the restroom with a member.
 - If members are not taken in groups to the bathroom by a staff member, they must have a bathroom pass with them.
 - Staff will announce over the walkie if a member is going to the restroom by themselves.
- Staff and adults over the age of 18 have designated restrooms that are separate from the members bathrooms. Staff will:
 - Only use designated adult restrooms. If separate restrooms are not available, staff shall use restrooms at designated intervals to ensure they are not using restrooms at the same time as youth members.
- Bathrooms within Club spaces are not available to the public.
- Restrooms shall be regularly monitored by designated staff at a schedule set by Club leadership. Monitoring includes walk-throughs, inspections, and/or positioning staff near restroom entries. Staff will:
 - Abide by BGC codes of conduct and child safety policies.
 - Intervene and notify Club leadership immediately if any inappropriate conduct is observed.
 - Ensure restrooms are regularly cleaned and sanitized. If staff observe any unacceptable restroom conditions, they will notify Club leadership immediately.